

CDBL Operating Instruction – 124 –18

7th March 2018

To: All Issuers

BO-ISIN Holding and BO Account Statement reports

Bangladesh Securities and Exchange Commission (BSEC) vide letter under reference BSEC/CDS/2015/124 dated 30th January 2018 has directed CDBL as follows:

"সিডিবিএল ইস্যুয়ার টার্মিনাল হতে ইস্যুয়ার কর্তৃক রেকর্ড ডেট এবং মাসের শেষ তারিখের সিকিউরিটিজ-হোল্ডিং সংক্রান্ত তথ্য/রিপোর্ট গ্রহণ উন্মুক্ত রাখবে। এরূপ তারিখ ব্যতীত অন্য কোন তারিখের হোল্ডিং প্রতিবেদন প্রাপ্তির বিশেষ প্রয়োজনে ইস্যুয়ার কারন উল্লেখপূর্বক যথাযথ কর্তৃপক্ষের অনুমোদনক্রমে সিডিবিএল এর নিকট একটি সফট আবেদন (electronic request) করবে এবং সিডিবিএল পরবর্তী কার্যদিবসের মধ্যে তথ্য প্রাপ্তির ব্যবস্থা করবে।"

In compliance with the above directive of the Bangladesh Securities and Exchange Commission (BSEC) following four (4) issuer reports have been restricted in VeDAS:

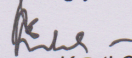
Report ID	Report Name
RT14	BO Holding Report for ISIN (ISSUER)
RT44	BO Holding Report for ISIN (ISSUER)
RT45	BO Holding Report for ISIN (Concise)
RT86	BO Account Statement From Issuer Terminal

Accordingly RT14, RT44 and RT45 reports will be generated at the issuers end only on the record dates for dividend and all month ends and RT86 report will not be generated at the issuer's end with effect from 11th March 2018.

However, if an issuer requires any of the aforesaid reports i.e. RT14, RT44, RT45 and RT86 for any date other than record dates for dividend and month end for valid reasons then they shall be required to request the report in VeDAS as usual and send a letter to CDBL, after completion of their internal approval process, stating Report ID, Report Name, Report Criteria ID, Report setup date and the reasons for getting the report in their official letter head pad signed by the person authorized to deal with CDBL. The scanned softcopy of the said letter should be sent to CDBL's email IDs tohabin@cdbl.com.bd , moinul.haque@cdbl.com.bd , minhaz@cdbl.com.bd and info@cdbl.com.bd within 3pm at any working day. CDBL, if satisfied, shall allow the requested report to be generated in the system on the next working day.

If you have any queries please feel free to call us on our help lines 9137469, 58156953, 58157279 and our Mr. Tohabin Huq (015 34406112), Mr. Md. Moinul Haque (01911 367826) and Mr. K M Shaberul Islam (01711 900979) will be pleased to assist you.

Thanking you


Shuvra Kanti Choudhury, FCA
Managing Director & CEO

CC: The Chairman, Bangladesh Securities and Exchange Commission
Mr. Farhad Ahmed, ED (CDS), Bangladesh Securities and Exchange Commission